



St Giles on the Heath  
With Northcott Hamlet Parish Council

“Working with you, For you”

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
15<sup>th</sup> August 2023 at 7.30pm**

**Parish Councillors Present:** Cllr K Hamlyn (Chairman), Cllr S Paulger, Cllr S Trusler, Cllr E Williams, Cllr A Nicholson, Cllr G Thorne, Cllr L Pugh, Cllr R Nicholson, Cllr E Hunt, Cllr R Atkinson, Cllr H Lewitt, Cllr A Curtis

**In attendance:** Clerk Kayleigh Walker, District Councillor Philip Hackett, Members of the public: 1

**1 PUBLIC SESSION**

1.1 No questions.

**2 RECEIVING APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST**

2.1 District Cllr Stephen Gibson - apologies accepted.

2.2 The Chairman requested all declarations of interests to be raised at the appropriate agenda item.

**3. MINUTES**

3.1 Minutes of the meeting held July 11th 2023 were previously circulated, proposed by Cllr Atkinson, seconded by Cllr A Nicholson and agreed by all as a true record of the meeting, the Chairman signed a copy.

**4. MATTERS ARISING**

4.1 The Clerk confirmed a grant had been received from County Cllr James Morrish in the sum of £350 towards the children’s playground project. Cllr Paulger asked the Clerk to send a message of thanks.

**5. REVIEWING CORRESPONDENCE AND CLERKS REPORT**

5.1 Cllr Williams reported that he had made good progress with a new website page. It will cost around £40 per year to run. Cllr Williams will continue to work on it.

5.2 Cllrs Lewitt, Hunt and A Nicholson and R Nicholson signed the sheets to agree to council’s policies and procedures.

5.3 Cllrs discussed the findings following a playground inspection and agreed there is more to be done, and what has been carried out may not be satisfactory. Major concerns are felt with regards to the broken picnic bench, paint peeling from equipment and rusty bolts. A subcommittee was proposed by Cllr Atkinson, seconded by Cllr Lewitt and agreed by all. Members of the sub-committee are Cllrs Curtis, Williams, Lewitt, Atkinson and Paulger. The



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members were proposed by Cllr Pugh, seconded by Cllr R Nicholson and agreed by all. A further inspection will take place on Wednesday 16<sup>th</sup> August where the list of work provided to the contractor will be checked before the invoice is settled. The subcommittee will look in to funding possibilities and opportunities for improvements in the playground.

5.4 The Clerk provided details of a group training opportunity from DALC. The course will cover the role of the parish council and the councillor’s role within it. The course will take place on Wednesday 18<sup>th</sup> October at 6:30pm and last for around 3 hours. The cost of the course will be dependent on the number of Cllrs attending but will be between £200-£250+ VAT plus the trainer’s mileage. Cllr R Nicholson proposed the session, Cllr Paulger seconded and all agreed. The Clerk will arrange the session.

5.5 Cllrs discussed The Woodland Trust tree project and agreed to think about what type of trees may be suitable in the Parish and report back at the next meeting.

5.6 The Clerk had not been able to get in touch with the enforcement officer in charge of the Tipple Cross case. Cllr Hamlyn had the same issue. Cllr R Nicholson advised further refrigerated units had been delivered to site. The Clerk will write to Ken James, Leader of Torridge to see if he can assist.

5.7 Cllrs bought a list of poor condition roads to the attention of the Clerk for further reporting, these included: the main road heading to Launceston, Pinslow Cross, Moorfield Road, Jay’s Cross, Chapmans Well and a drain cover at Sladesmoor.

5.8 The Clerk read an update in relation to the pavement works by the contractor Keily’s which advised that they would complete the project as soon as weather allows.

## **6. RECEIVING REPORT OF PLANNING SUB-COMMITTEE**

6.1 1/0809/2023/FUL - Erection of a single storey garage, extension to replace existing conservatory and associated works - West Dene, Moorfield Road, St Giles On The Heath – Cllr Lewitt declared an interest and abstained from voting. Cllrs agreed to support the application, proposed by Cllr Atkinson, seconded by Cllr Pugh and agreed by all.

## **7. REVIEWING PROGRESS OF COMMUNITY ACTION PLAN**

7.1 Community speed watch – Cllr Atkinson reported that a session was held on July 12<sup>th</sup> recording vehicles from the Launceston direction. 306 vehicles were recorded with 54 speeding and a maximum speed of 51mph. A further session is due to be held on August 16<sup>th</sup>.

7.2 Chapmans Well defib – The Clerk has still not received a response from the occupiers of the Arscott Arms. Cllrs agreed to look for an alternative site. Cllr Hamlyn will speak to the occupier of the bungalow next door.



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7.3 Additional speed signs – The Clerk read the response from Highways in regards to additional speed signs/roundles/VAS. Highways have advised that no additional measures are viable without major significant engineering works to physically change the layout of the road. Highways did advise that it may be possible to site two VAS’s in Chapmans Well if the Parish Council can propose two suitable locations and fund the project. They also advised it may be possible to put both St Giles on the Heath and Chapmans Well through the SCARF process again. The Clerk will investigate the procedure for SCARF and whether it is possible to change the current VAS signs to VAS signs that state the speed the driver is doing. The Clerk will also contact Lifton Parish Council for advice as they appear to have some new signs in place.

## **8. ANY OTHER BUSINESS**

8.1 Cllr Hamlyn reported a mole issue in the playing field. He had received a quote from a mole catcher for £85 plus £12 per mole. Cllrs agreed the Clerk should obtain two further quotes for consideration and provided contact details for two further contractors.

## **9. FINANCES**

9.1 Authorisations of expenses:

-Clerks wages £61.95 x 2 due to bank mandate not being updated

-Postage £3.85

-DALC invoice £108.00 Cllr Course for Cllr Atkinson

-DALC invoice £36.00 Cllr Course for Cllr Williams parts 3 and 4

- Richard Mitchell £780.00 playground repairs as per inspection report and £35.00 repairs and paint of bench.

- Coronation Hall £36.00 hall hire May-July 2023

- Julian Sanders £480 grass cutting invoice 4

Cllrs agreed to pay all expenses apart from Richard Mitchell which will be held until after the playground inspection. Proposed by Cllr Curtis, seconded by Cllr Trusler, agreed by all.

9.2 Current account as of 17th July 2023 - £9470.97

9.3 Monthly budget sheet – circulated for Cllrs information only

## **10. NEXT PARISH COUNCIL MEETING**

10.1 Tuesday 12th September 2023 7.30pm

## **11. CLOSE**

11.1 Meeting closed at 20:52.