



St Giles on the Heath  
With Northcott Hamlet Parish Council

“Working with you, For you”

## MINUTES OF THE COUNCIL MEETING HELD ON 14<sup>th</sup> March 2023 at 7.30pm

**Present:**

Cllr K Hamlyn (Chairman)  
Cllr S Paulger  
Cllr S Trusler  
Cllr R Nicholson  
Cllr A Nicholson  
Cllr S Powlesland  
Cllr R Atkinson  
Cllr G Thorne  
Cllr L Pugh  
Cllr A Curtis

**In Attendance:**

Clerk Kayleigh Walker  
Members of the public: 3

The Chairman welcomed all those present and commenced the meeting at 7.30pm prompt.

1 PUBLIC SESSION

1.1 No questions/comments raised.

2 RECEIVING APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

2.1 Cllr M Stanbury

2.2 The Chairman declared all declarations of interests are to be raised at the appropriate agenda item.

3. MINUTES

3.1 Minutes of the previous meeting held February 14<sup>th</sup> 2023 were previously circulated, proposed by Cllr A Nicholson, seconded by Cllr Trusler and agreed by all as a true record of the meetings, the Chairman signed a copy.

4. MATTERS ARISING

4.1 There have been some issues with moles around the newly planted trees in the playing field, there have also been some cars parked close to the tree in Orchard Close, Cllrs will keep an eye on matters.

5. RECEIVING CLERKS REPORT AND REVIEW OF CORRESPONDENCE

5.1 An email from the Coronation Hall committee was received asking for two members of the Parish Council to become part of the committee at the upcoming AGM. Cllr Pugh had already put herself forward for a role on the committee and advised that she would be happy to represent the Parish Council. Cllr Hamlyn confirmed he was in the same position and both Cllrs will attend the AGM.

5.2 The Chairman read out the two emails received from Mr Hobby since the last meeting. Matters raised included the dog rose in the play area which the resident is now satisfied with, waste from 15 Crockers Way, the timing of street lighting, leaves on the footpath and what is/isn't the Parish Council's responsibility. Mr Hobby also included a thank you to

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- 5.3 Airband provided a response to the matter of damage to the grass from contractors vehicles which stated they would return to the site and ensure appropriate action was taken to resolve the issue, Cllrs acknowledged the response.
- 5.4 St Giles Social Hub submitted a grant request for funds towards the celebration of the King’s Coronation. The Social Hub also asked for permission to use the playing field for the events. The Chairman granted permission for use of the playing field. Cllr Trusler raised concerns over the proper running of the Social Hub questioning whether it had a committee and Chairman to which Cllr Pugh confirmed it did. Cllr Pugh advised that it is possible for Councils to obtain a grant to help with the cost of the celebrations. Cllr R Nicholson stated that the Parish Council have not made any celebration plans as the Social Hub had previously advised they were planning events. A member of the public advised that the Social Hub could not apply for any grants as they do not have a bank account. Cllr Trusler asked where previous funds had gone for example from the sales of tickets for music events as she had heard a lot of profit had been made. It was felt by some Cllrs that accusations over the Social Hubs honesty were being made. Cllr Pugh stated that she could provide this information following the meeting and assured Cllrs that there are clear records of all financial transactions. Cllr Pugh offered to leave the room for the rest of the discussion but Cllrs were happy for her to stay. Cllrs discussed the items on the request and agreed it would be most appropriate to fund the ancillary items which total £340. Cllr Thorne proposed a grant of £340, Cllr Curtis seconded and all other Cllrs agreed. Cllrs Pugh, Atkinson and Paulger abstained from voting as they are members of the Social Hub committee.
- 5.5 The Chairman read out the joint grant request from the men’s and ladies skittles teams. The Chairman disagreed with some of the costs noted in the grant request however it was agreed this was a matter to be raised between the coronation hall committee and the skittles teams and was not a concern for the Parish Council. Cllr Paulger confirmed that in 2019 both teams were awarded a £50 grant. Cllr Powlesland proposed a grant of £75 for each team, Cllr Curtis seconded this, a vote was held with 5 votes in favour and 4 votes against. The grant was awarded at a total of £150. The Chairman wished both teams well for the season. A member of the public thanked the Parish Council for the grant.
- 5.6 Details of a Hedgehog Highways Project were received. Councillors instructed the Clerk to share the project with the primary school and to ask for it to be mentioned in the village connection.
- 5.7 The Clerk reported that the TEAMs meeting with Holsworthy Rural Police was poorly attended however the PC had mentioned that he had been to St Giles following the break in at the shop. The PC advised that the main reports received are for rural theft and speeding.

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- 5.8 The Chairman read the response from Highways in relation to the condition of the road from Chapmans Well to Boyton Bridge which advised that the pot holes had either recently been repaired or will be. Steve Brockman of Highways also advised he would ask for the road to be added to the dragon patching program as there were no plans for patching in 23/24. He also confirmed that although the hedge at the back of Moor Cottage was untidy it would not be classed as a safety defect so at the moment no action would be taken. Cllr Pugh commented that the damage around the drain previously reported had worsened and the main road in to St Giles was becoming worse. The Clerk was instructed to follow these matters up.
- 5.9 Cllrs discussed the proposed grants policy and application form that had been circulated by the Clerk. All Cllrs approved of the policy and it was proposed to be put in place immediately. Proposed by Cllr Atkinson, seconded by Cllr Curtis. The Clerk was asked to clarify with TDC whether the Parish Council is permitted to make a cheque payable to an individual if the voluntary group does not hold its own bank account.
6. RECEIVING REPORT OF PLANNING SUB-COMMITTEE
- 6.1 1/1280/2022/FUL - Cllrs acknowledged that permission had been granted.
7. REVIEWING PROGRESS OF COMMUNITY ACTION PLAN
- 7.1 Community Speed Watch – Cllr Atkinson confirmed that the insurance issues had been resolved however the weather had not allowed for any sessions to be carried out. Cllr Powlesland asked if there was anything more that the Parish Council could be doing, Cllr Thorne responded that it had been an ongoing problem for many years and unfortunately there just aren't the resources to take more action. The Clerk reported that County Council James Morrish had advised that he still had some grant money available. Cllrs instructed the Clerk to apply for funds towards an additional flashing 30 sign.
- 7.2 Defib at Chapmans Well – The Clerk advised the cost of running a defib purchased from Community Heartbeat Trust was between £3-£5 per year. The Chairman reported that the landlord of the property was happy for the defib to be installed on the wall and that he will have a discussion with the tenant. Cllrs raised safety concerns over the siting of the defib on the wall if the new fence is erected. Cllrs will review this again.
- 7.3 One quote for maintenance work in the play area had been received and another had been promised. Cllrs agreed to wait for the second quote before acting. The Clerk will add it to the next agenda.
8. OAB
- 8.1 Cllr Hamlyn thanked the Parish Council for the grants paid to the community shop, the luncheon club, and the coronation hall. A letter of thanks was also received from the treasurer of the Parochial Church Council for the grant towards upkeep of the churchyard.
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- 8.5 The Clerk distributed nomination forms for the 2023 Parish elections. The Clerk advised that it was individual Cllrs responsibility to hand deliver their completed forms to TDC however offered to take them collectively if the Parish Council wished and would cover the expenses incurred. Cllrs thanked the Clerk and agreed to proceed in this way. The Clerk will collect all forms from the shop at 9am on Friday 31<sup>st</sup> March and deliver them to TDC on the same day. The Clerk will confirm how many Cllrs need to stand for Northcott and will provide some election guidance to Cllrs via email where needed.
9. FINANCES
- 9.1 Authorisation of Expenses – proposed by Cllr G Thorne, seconded by Cllr Powlesland, all agreed.  
- Clerk Expenses £1.36 (postage) (will roll over to next month)  
- A Foster - £153.87 (1 yr domain name, 1 yr hosting)
- 9.2 Current Account as of 17 February 2023 £7817.15
- 9.3 Monthly budget sheet – for Cllrs information
10. NEXT MEETING
- 10.1 Next Parish Council Meeting – Tuesday 11<sup>th</sup> April 2023 7.30pm.

Meeting closed at 21:25

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2 RECEIVING APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

2.1 Cllr M Stanbury

2.2 The Chairman declared all declarations of interests are to be raised at the appropriate agenda item.

3. MINUTES

3.1 Minutes of the previous meeting held February 14<sup>th</sup> 2023 were previously circulated, proposed by Cllr A Nicholson, seconded by Cllr Trusler and agreed by all as a true record of the meetings, the Chairman signed a copy.

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4.1 There have been some issues with moles around the newly planted trees in the playing field, there have also been some cars parked close to the tree in Orchard Close, Cllrs will keep an eye on matters.

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- 5.3 Airband provided a response to the matter of damage to the grass from contractors vehicles which stated they would return to the site and ensure appropriate action was taken to resolve the issue, Cllrs acknowledged the response.
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- 6.1 1/1280/2022/FUL - Cllrs acknowledged that permission had been granted.
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- 8.1 Cllr Hamlyn thanked the Parish Council for the grants paid to the community shop, the luncheon club, and the coronation hall. A letter of thanks was also received from the treasurer of the Parochial Church Council for the grant towards upkeep of the churchyard.
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Meeting closed at 21:25

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St Giles on the Heath  
With Northcott Hamlet Parish Council

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## MINUTES OF THE COUNCIL MEETING HELD ON 14<sup>th</sup> March 2023 at 7.30pm

**Present:**

Cllr K Hamlyn (Chairman)  
Cllr S Paulger  
Cllr S Trusler  
Cllr R Nicholson  
Cllr A Nicholson  
Cllr S Powlesland  
Cllr R Atkinson  
Cllr G Thorne  
Cllr L Pugh  
Cllr A Curtis

**In Attendance:**

Clerk Kayleigh Walker  
Members of the public: 3

The Chairman welcomed all those present and commenced the meeting at 7.30pm prompt.

1 PUBLIC SESSION

1.1 No questions/comments raised.

2 RECEIVING APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

2.1 Cllr M Stanbury

2.2 The Chairman declared all declarations of interests are to be raised at the appropriate agenda item.

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**Present:**

Cllr K Hamlyn (Chairman)  
Cllr S Paulger  
Cllr S Trusler  
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Cllr S Powlesland  
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- 5.3 Airband provided a response to the matter of damage to the grass from contractors vehicles which stated they would return to the site and ensure appropriate action was taken to resolve the issue, Cllrs acknowledged the response.
- 5.4 St Giles Social Hub submitted a grant request for funds towards the celebration of the King’s Coronation. The Social Hub also asked for permission to use the playing field for the events. The Chairman granted permission for use of the playing field. Cllr Trusler raised concerns over the proper running of the Social Hub questioning whether it had a committee and Chairman to which Cllr Pugh confirmed it did. Cllr Pugh advised that it is possible for Councils to obtain a grant to help with the cost of the celebrations. Cllr R Nicholson stated that the Parish Council have not made any celebration plans as the Social Hub had previously advised they were planning events. A member of the public advised that the Social Hub could not apply for any grants as they do not have a bank account. Cllr Trusler asked where previous funds had gone for example from the sales of tickets for music events as she had heard a lot of profit had been made. It was felt by some Cllrs that accusations over the Social Hubs honesty were being made. Cllr Pugh stated that she could provide this information following the meeting and assured Cllrs that there are clear records of all financial transactions. Cllr Pugh offered to leave the room for the rest of the discussion but Cllrs were happy for her to stay. Cllrs discussed the items on the request and agreed it would be most appropriate to fund the ancillary items which total £340. Cllr Thorne proposed a grant of £340, Cllr Curtis seconded and all other Cllrs agreed. Cllrs Pugh, Atkinson and Paulger abstained from voting as they are members of the Social Hub committee.
- 5.5 The Chairman read out the joint grant request from the men’s and ladies skittles teams. The Chairman disagreed with some of the costs noted in the grant request however it was agreed this was a matter to be raised between the coronation hall committee and the skittles teams and was not a concern for the Parish Council. Cllr Paulger confirmed that in 2019 both teams were awarded a £50 grant. Cllr Powlesland proposed a grant of £75 for each team, Cllr Curtis seconded this, a vote was held with 5 votes in favour and 4 votes against. The grant was awarded at a total of £150. The Chairman wished both teams well for the season. A member of the public thanked the Parish Council for the grant.
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- 5.9 Cllrs discussed the proposed grants policy and application form that had been circulated by the Clerk. All Cllrs approved of the policy and it was proposed to be put in place immediately. Proposed by Cllr Atkinson, seconded by Cllr Curtis. The Clerk was asked to clarify with TDC whether the Parish Council is permitted to make a cheque payable to an individual if the voluntary group does not hold its own bank account.
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- 6.1 1/1280/2022/FUL - Cllrs acknowledged that permission had been granted.
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8. OAB
- 8.1 Cllr Hamlyn thanked the Parish Council for the grants paid to the community shop, the luncheon club, and the coronation hall. A letter of thanks was also received from the treasurer of the Parochial Church Council for the grant towards upkeep of the churchyard.
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- 8.5 The Clerk distributed nomination forms for the 2023 Parish elections. The Clerk advised that it was individual Cllrs responsibility to hand deliver their completed forms to TDC however offered to take them collectively if the Parish Council wished and would cover the expenses incurred. Cllrs thanked the Clerk and agreed to proceed in this way. The Clerk will collect all forms from the shop at 9am on Friday 31<sup>st</sup> March and deliver them to TDC on the same day. The Clerk will confirm how many Cllrs need to stand for Northcott and will provide some election guidance to Cllrs via email where needed.
9. FINANCES
- 9.1 Authorisation of Expenses – proposed by Cllr G Thorne, seconded by Cllr Powlesland, all agreed.  
- Clerk Expenses £1.36 (postage) (will roll over to next month)  
- A Foster - £153.87 (1 yr domain name, 1 yr hosting)
- 9.2 Current Account as of 17 February 2023 £7817.15
- 9.3 Monthly budget sheet – for Cllrs information
10. NEXT MEETING
- 10.1 Next Parish Council Meeting – Tuesday 11<sup>th</sup> April 2023 7.30pm.

Meeting closed at 21:25

**Chairman sign and Date** \_\_\_\_\_



St Giles on the Heath  
With Northcott Hamlet Parish Council

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## MINUTES OF THE COUNCIL MEETING HELD ON 14<sup>th</sup> March 2023 at 7.30pm

**Present:**

Cllr K Hamlyn (Chairman)  
Cllr S Paulger  
Cllr S Trusler  
Cllr R Nicholson  
Cllr A Nicholson  
Cllr S Powlesland  
Cllr R Atkinson  
Cllr G Thorne  
Cllr L Pugh  
Cllr A Curtis

**In Attendance:**

Clerk Kayleigh Walker  
Members of the public: 3

The Chairman welcomed all those present and commenced the meeting at 7.30pm prompt.

1 PUBLIC SESSION

1.1 No questions/comments raised.

2 RECEIVING APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

2.1 Cllr M Stanbury

2.2 The Chairman declared all declarations of interests are to be raised at the appropriate agenda item.

3. MINUTES

3.1 Minutes of the previous meeting held February 14<sup>th</sup> 2023 were previously circulated, proposed by Cllr A Nicholson, seconded by Cllr Trusler and agreed by all as a true record of the meetings, the Chairman signed a copy.

4. MATTERS ARISING

4.1 There have been some issues with moles around the newly planted trees in the playing field, there have also been some cars parked close to the tree in Orchard Close, Cllrs will keep an eye on matters.

5. RECEIVING CLERKS REPORT AND REVIEW OF CORRESPONDENCE

5.1 An email from the Coronation Hall committee was received asking for two members of the Parish Council to become part of the committee at the upcoming AGM. Cllr Pugh had already put herself forward for a role on the committee and advised that she would be happy to represent the Parish Council. Cllr Hamlyn confirmed he was in the same position and both Cllrs will attend the AGM.

5.2 The Chairman read out the two emails received from Mr Hobby since the last meeting. Matters raised included the dog rose in the play area which the resident is now satisfied with, waste from 15 Crockers Way, the timing of street lighting, leaves on the footpath and what is/isn't the Parish Council's responsibility. Mr Hobby also included a thank you to

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9. FINANCES
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Meeting closed at 21:25

**Chairman sign and Date** \_\_\_\_\_



St Giles on the Heath  
With Northcott Hamlet Parish Council

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## MINUTES OF THE COUNCIL MEETING HELD ON 14<sup>th</sup> March 2023 at 7.30pm

**Present:**

Cllr K Hamlyn (Chairman)  
Cllr S Paulger  
Cllr S Trusler  
Cllr R Nicholson  
Cllr A Nicholson  
Cllr S Powlesland  
Cllr R Atkinson  
Cllr G Thorne  
Cllr L Pugh  
Cllr A Curtis

**In Attendance:**

Clerk Kayleigh Walker  
Members of the public: 3

The Chairman welcomed all those present and commenced the meeting at 7.30pm prompt.

1 PUBLIC SESSION

1.1 No questions/comments raised.

2 RECEIVING APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

2.1 Cllr M Stanbury

2.2 The Chairman declared all declarations of interests are to be raised at the appropriate agenda item.

3. MINUTES

3.1 Minutes of the previous meeting held February 14<sup>th</sup> 2023 were previously circulated, proposed by Cllr A Nicholson, seconded by Cllr Trusler and agreed by all as a true record of the meetings, the Chairman signed a copy.

4. MATTERS ARISING

4.1 There have been some issues with moles around the newly planted trees in the playing field, there have also been some cars parked close to the tree in Orchard Close, Cllrs will keep an eye on matters.

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## MINUTES OF THE COUNCIL MEETING HELD ON 14<sup>th</sup> March 2023 at 7.30pm

**Present:**

Cllr K Hamlyn (Chairman)  
Cllr S Paulger  
Cllr S Trusler  
Cllr R Nicholson  
Cllr A Nicholson  
Cllr S Powlesland  
Cllr R Atkinson  
Cllr G Thorne  
Cllr L Pugh  
Cllr A Curtis

**In Attendance:**

Clerk Kayleigh Walker  
Members of the public: 3

The Chairman welcomed all those present and commenced the meeting at 7.30pm prompt.

1 PUBLIC SESSION

1.1 No questions/comments raised.

2 RECEIVING APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

2.1 Cllr M Stanbury

2.2 The Chairman declared all declarations of interests are to be raised at the appropriate agenda item.

3. MINUTES

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5. RECEIVING CLERKS REPORT AND REVIEW OF CORRESPONDENCE

5.1 An email from the Coronation Hall committee was received asking for two members of the Parish Council to become part of the committee at the upcoming AGM. Cllr Pugh had already put herself forward for a role on the committee and advised that she would be happy to represent the Parish Council. Cllr Hamlyn confirmed he was in the same position and both Cllrs will attend the AGM.

5.2 The Chairman read out the two emails received from Mr Hobby since the last meeting. Matters raised included the dog rose in the play area which the resident is now satisfied with, waste from 15 Crockers Way, the timing of street lighting, leaves on the footpath and what is/isn't the Parish Council's responsibility. Mr Hobby also included a thank you to

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whoever cleared the grass from the road gutter and kerb outside the play area. The Chairman advised he had spoken to the occupiers of 15 Crockers Way who have confirmed the pipe is no longer being used. The Chairman has also spoken to No 1 Orchard Close regarding the hedge and the occupiers confirmed they will continue the fence line when they have the funds to do so. The Chairman advised he has never had a conversation with Devon County Council regarding the timing of street lights. Cllr Curtis proposed the Clerk write to the resident confirming the Parish Council’s responsibilities along with a copy of the complaint’s procedure, all Cllrs agreed with the course of action.

- 5.3 Airband provided a response to the matter of damage to the grass from contractors vehicles which stated they would return to the site and ensure appropriate action was taken to resolve the issue, Cllrs acknowledged the response.
- 5.4 St Giles Social Hub submitted a grant request for funds towards the celebration of the King’s Coronation. The Social Hub also asked for permission to use the playing field for the events. The Chairman granted permission for use of the playing field. Cllr Trusler raised concerns over the proper running of the Social Hub questioning whether it had a committee and Chairman to which Cllr Pugh confirmed it did. Cllr Pugh advised that it is possible for Councils to obtain a grant to help with the cost of the celebrations. Cllr R Nicholson stated that the Parish Council have not made any celebration plans as the Social Hub had previously advised they were planning events. A member of the public advised that the Social Hub could not apply for any grants as they do not have a bank account. Cllr Trusler asked where previous funds had gone for example from the sales of tickets for music events as she had heard a lot of profit had been made. It was felt by some Cllrs that accusations over the Social Hubs honesty were being made. Cllr Pugh stated that she could provide this information following the meeting and assured Cllrs that there are clear records of all financial transactions. Cllr Pugh offered to leave the room for the rest of the discussion but Cllrs were happy for her to stay. Cllrs discussed the items on the request and agreed it would be most appropriate to fund the ancillary items which total £340. Cllr Thorne proposed a grant of £340, Cllr Curtis seconded and all other Cllrs agreed. Cllrs Pugh, Atkinson and Paulger abstained from voting as they are members of the Social Hub committee.
- 5.5 The Chairman read out the joint grant request from the men’s and ladies skittles teams. The Chairman disagreed with some of the costs noted in the grant request however it was agreed this was a matter to be raised between the coronation hall committee and the skittles teams and was not a concern for the Parish Council. Cllr Paulger confirmed that in 2019 both teams were awarded a £50 grant. Cllr Powlesland proposed a grant of £75 for each team, Cllr Curtis seconded this, a vote was held with 5 votes in favour and 4 votes against. The grant was awarded at a total of £150. The Chairman wished both teams well for the season. A member of the public thanked the Parish Council for the grant.
- 5.6 Details of a Hedgehog Highways Project were received. Councillors instructed the Clerk to share the project with the primary school and to ask for it to be mentioned in the village connection.
- 5.7 The Clerk reported that the TEAMs meeting with Holsworthy Rural Police was poorly attended however the PC had mentioned that he had been to St Giles following the break in at the shop. The PC advised that the main reports received are for rural theft and speeding.

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- 5.8 The Chairman read the response from Highways in relation to the condition of the road from Chapmans Well to Boyton Bridge which advised that the pot holes had either recently been repaired or will be. Steve Brockman of Highways also advised he would ask for the road to be added to the dragon patching program as there were no plans for patching in 23/24. He also confirmed that although the hedge at the back of Moor Cottage was untidy it would not be classed as a safety defect so at the moment no action would be taken. Cllr Pugh commented that the damage around the drain previously reported had worsened and the main road in to St Giles was becoming worse. The Clerk was instructed to follow these matters up.
- 5.9 Cllrs discussed the proposed grants policy and application form that had been circulated by the Clerk. All Cllrs approved of the policy and it was proposed to be put in place immediately. Proposed by Cllr Atkinson, seconded by Cllr Curtis. The Clerk was asked to clarify with TDC whether the Parish Council is permitted to make a cheque payable to an individual if the voluntary group does not hold its own bank account.
6. RECEIVING REPORT OF PLANNING SUB-COMMITTEE
- 6.1 1/1280/2022/FUL - Cllrs acknowledged that permission had been granted.
7. REVIEWING PROGRESS OF COMMUNITY ACTION PLAN
- 7.1 Community Speed Watch – Cllr Atkinson confirmed that the insurance issues had been resolved however the weather had not allowed for any sessions to be carried out. Cllr Powlesland asked if there was anything more that the Parish Council could be doing, Cllr Thorne responded that it had been an ongoing problem for many years and unfortunately there just aren't the resources to take more action. The Clerk reported that County Council James Morrish had advised that he still had some grant money available. Cllrs instructed the Clerk to apply for funds towards an additional flashing 30 sign.
- 7.2 Defib at Chapmans Well – The Clerk advised the cost of running a defib purchased from Community Heartbeat Trust was between £3-£5 per year. The Chairman reported that the landlord of the property was happy for the defib to be installed on the wall and that he will have a discussion with the tenant. Cllrs raised safety concerns over the siting of the defib on the wall if the new fence is erected. Cllrs will review this again.
- 7.3 One quote for maintenance work in the play area had been received and another had been promised. Cllrs agreed to wait for the second quote before acting. The Clerk will add it to the next agenda.
8. OAB
- 8.1 Cllr Hamlyn thanked the Parish Council for the grants paid to the community shop, the luncheon club, and the coronation hall. A letter of thanks was also received from the treasurer of the Parochial Church Council for the grant towards upkeep of the churchyard.
- 8.2 The Clerk read out correspondence with regards to a new pole installed by Airband. A resident had raised concerns over it causing visibility issues for drivers. Councillors did not wish to take further action.

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- 8.3 The Clerk read an update from the enforcement officer with regards to Tipple Cross which informed the Parish Council that the matter was ongoing and a visit was planned for the near future.
- 8.4 The Clerk read a letter from the Department of Transport with regards to Holsworthy Rural Transport thanking the Parish Council for raising their concerns.
- 8.5 The Clerk distributed nomination forms for the 2023 Parish elections. The Clerk advised that it was individual Cllrs responsibility to hand deliver their completed forms to TDC however offered to take them collectively if the Parish Council wished and would cover the expenses incurred. Cllrs thanked the Clerk and agreed to proceed in this way. The Clerk will collect all forms from the shop at 9am on Friday 31<sup>st</sup> March and deliver them to TDC on the same day. The Clerk will confirm how many Cllrs need to stand for Northcott and will provide some election guidance to Cllrs via email where needed.
9. FINANCES
- 9.1 Authorisation of Expenses – proposed by Cllr G Thorne, seconded by Cllr Powlesland, all agreed.  
- Clerk Expenses £1.36 (postage) (will roll over to next month)  
- A Foster - £153.87 (1 yr domain name, 1 yr hosting)
- 9.2 Current Account as of 17 February 2023 £7817.15
- 9.3 Monthly budget sheet – for Cllrs information
10. NEXT MEETING
- 10.1 Next Parish Council Meeting – Tuesday 11<sup>th</sup> April 2023 7.30pm.

Meeting closed at 21:25

**Chairman sign and Date** \_\_\_\_\_